

# RCRCA

## AREA II & RCRCA Boards of Directors Meeting

**February 4, 2016 – 9:00 AM – Redwood County Government Center – Redwood Falls, MN**

**AREA II Members Present:** Dennis Potter, Norman Holmen, Roy Marihart, Joe Drietz, Rick Anderson, Bob Moline, Luke Johnson, Lon Walling and Louis Sherlin.

**RCRCA Members Present:** Dennis Potter, Jack Vogel, Norman Holmen, Clark Lingbeek, Joe Drietz, Mark Meulebroeck, Rick Anderson, Bob Moline, Paul Posthuma, Luke Johnson, Arvin Pater, Lon Walling, Ed Carter, Louis Sherlin and Burton Kuehn.

**Others Present:** Kerry Netzke – Executive Director Area II/RCRCA, John Boulton – YMRWD.

The meeting was called to order at 9:00 AM by Area II Chair Johnson and RCRCA Chair Holmen.

**ADOPT AGENDA.** RCRCA Chair Holmen asked for any additions to the agenda. Motion made by Lingbeek, seconded by Vogel, to approve the agenda as presented. Motion carried unanimously.

### **AGENCY AND MEETING REPORTS:**

**AMC** – Commissioner Moline reported that Jack Swanson is the new AMC Chairman. All meeting minutes are on the AMC website. Their next meeting is March 10, which coincides with the AMC Legislative Conference.

**MASWCD** – Supervisor Lingbeek reported the Area V meeting is in Marshall on February 18. A DNR mapping update is on the agenda. Governor Dayton has decided that no private ditches will be included in buffer legislation.

**YMRWD** – Boulton reported on his attendance at the Legislative Town Hall meeting in Canby. Senator Dahms and Representative Swedzinski support the Area II and RCRCA opposition of the MN River Commission. An offer has been made to Emily Javens to serve as the District’s new administrator. The details are being worked out.

**APPROVE AREA II MINUTES of January 7, 2016 Monthly Board Meeting.** Motion made by Moline, seconded by Anderson, to approve the January 2016 minutes as corrected. Motion carried unanimously.

**APPROVE RCRCA MINUTES of January 7, 2016 Monthly Board Meeting.** Motion made by Posthuma, seconded by Meulebroeck, to approve the January 2016 minutes as corrected. Motion carried unanimously.

**APPROVE AREA II TREASURER’S REPORT.** Netzke reviewed the January 2016 Treasurer’s Report with the Board. Motion made by Drietz, seconded by Potter, to approve the January 2016 Treasurer’s Report and to approve the bills for payment. A voice vote was taken. Motion carried unanimously.

**APPROVE RCRCA TREASURER’S REPORT.** Netzke reviewed the January 2016 Treasurer’s Report with the Board. Bruns has recorded the county levy appropriations for 2016 and sent the counties their notices. Six counties have submitted payment to date. The expenses were routine with the exception of the annual MCIT insurance premium (\$5,273.00). Motion made by Lingbeek, seconded by Sherlin, to approve the financial report and for payment of the bills. Motion carried unanimously.

### **Revenue from the following sources was recorded:**

Canoe Rental	\$ -0-	Contract Services Income	\$ 972.95
Interest-Cash Sweep Acct/CD	\$ 20.08	Interest-Checking Acct	\$ 21.67
Grant Funds	\$ -0-	Miscellaneous Income	\$ 273.11
Appropriations	\$ 75,000.00	Deferred Revenue (reversed)	\$157,153.91

**Paid bills are summarized below:**

Operations/Occupancy	\$ 1,385.37	Capital Outlay	\$ -0-
Promotion/Education	\$ -0-	Contract Services-Moldestad	\$ 1,238.62
Monitoring/Evaluation	\$ 624.97	Personnel	\$ 7,722.38
Other Services & Charges	\$ 5,650.80	Travel Expenses	\$ -0-
Project Costs	\$ 17,888.50	Contract Services-Area II	\$ 4,649.50

**Approved bills for payment summarized below:**

Contract Services – Area II	\$ -0-	Operations/Occupancy	\$ -0-
Monitoring/Evaluation	\$ -0-	Travel Expenses	\$ -0-
Project Costs	\$ 1,740.00	Office Supplies	\$ -0-
Personnel	\$ -0-	Other Services & Charges	\$ -0-
Contract Services – BM	\$ -0-	Promotional Items-New Grant	\$ -0-

**APPROVE NEW RCRCA COST SHARE APPLICATIONS/AMENDMENTS/CANCELLATIONS**

**NEW COST SHARE CONTRACTS:** None

**CONTRACT AMENDMENT:** None

**CONTRACTS FOR PAYMENT:**

***REDWOOD WATERSHED:***  
**CWFDWM 01-29**

<b>Dallas Dolan</b>	<b>Redwood – Underwood 12, Vesta 21, 29, 33</b>	<b>Alternative Intakes (8)</b>
<b>Total Amended Cost: \$3,200.00</b>		<b>Total Amended Cost Share: \$2,400.00 (75%)</b>
<b>ACT Cost: \$2,320.00</b>		<b>REQ Cost Share Payment: \$1,740.00 (75%)</b>

Netzke presented one contract for payment -- 8 alternative intakes in Redwood County, Underwood Township, Section 12 and Vesta Township, Sections 21, 29 and 33. Motion was made by Sherlin, seconded by Walling, to approve the payment. Motion carried unanimously.

**EXECUTIVE DIRECTOR’S REPORT:**

- Attended the BWSR Grants Training seminar in New Ulm on January 15.
- The resolution opposing Senate File No. 2204 (Minnesota River Basin Commission creation) was distributed to all interested parties, member counties, and local legislators.

**AREA II**

- eLINK entries and Annual Progress Reports were completed for: FY2016 Bonding; FY15 Administration Grant; FY16 Administration Grant; and **One Watershed, One Plan** Grant. February 1 was the completion deadline.
- The Final Report for the FY2012 Bonding appropriation is being completed. Netzke is verifying a few federal cost-share amounts before submitting the final spreadsheets to BWSR which detail the funding sources and expenses attributed to each project.
- Yellow Medicine **One Watershed, One Plan** Planning Work Group and Technical Committee met on January 26 to review and complete the Goals and Implementation Plan sections. The Monitoring section has been drafted and is being reviewed by the committees. Model ordinances were also reviewed that address the Goals. The next meeting is scheduled for February 24 to review the draft Plan. The Policy Committee will meet on February 10 to approve the Measurable Goals and Implementation Plan.
- The bonding reimbursements were received. The new checking and Sweep accounts at Hometown Bank have been started pending one Board signature today. The Wells Fargo account will be kept at minimum balance until all electronic transfer arrangements have been completed.
- Netzke met with Joel Swanson from MCIT, Laura McKnight and Steve Aggergaard from the firm of Bassford Remele on January 8 at MCIT’s office. The attorneys clarified the outstanding questions that they had concerning Area II’s insurability by MCIT. Aggergaard will have a check list of items prepared by the February Board meeting which outlines the steps needed to dissolve Area II’s corporate status. The firm has dissolved private corporations and feels dissolving a public corporation will be similar.

## RCRCA

- The 4<sup>th</sup> of the 6 Civic Engagement Training sessions has been attended.
- eLINK entries and Annual Progress Reports were completed for: BWSR Clean Water Funds; Drainage Water Management Grant; LiDAR Grant (utilized by TSA); MPCA Cottonwood Grant; new MPCA Redwood River Turbidity Reduction Grant; and Cottonwood/Redwood Septic Loan Grant. February 1 was the completion deadline. The WPLMN grant (old) Annual Report was extended to coincide with the Final Report which should be ready by the end of February. The final SCAP grant invoice will be submitted on February 26.
- Quarterly invoices for the WPLMN grant (old) and Cottonwood Grant were completed.
- Netzke attended a MPCA 319/Clean Water Partnership Grants Training seminar on January 29.

**RCRCA and AREA II POLICY REVISIONS.** Chair Johnson requested that a Policy Committee be established to review both policies for errors, omissions and inconsistencies. Policy Committee will consist of **Area II:** Johnson & Anderson; **RCRCA:** Meulebroeck & Lingbeek. The committee will meet face-to-face on February 29<sup>th</sup> at 9:00 AM at a location to be determined. Each organization will pay for the expenses of per diem and mileage for this meeting.

**TECHNICAL APPROVAL AUTHORITY for LYON SWCD.** Netzke reported that Duane Hansel and Bill Moldestad will work together with Lyon SWCD to provide sign-off on project plans. Emily Javens, the new YMRWD Administrator, is also a registered engineer and will provide sign-off for projects within that watershed.

**COMPENSATED ABSENCES.** At the December meeting, it was asked if a fund for the compensated absences liability existed. Neither organization has a designated fund for this purpose.

**Area II** – Richard Holmberg was contacted regarding this issue. Holmberg stated that during the audit he makes the required entries to record the expense and liability. Making changes would be duplication and would overstate the expenses and liabilities. The funds to cover this liability are contained in the Office Funds.

**RCRCA** – Bruns checked with Thomas Stotesbery regarding this issue. The entries were never made in the accounting system and the audit is only done every three years. Bruns has made the necessary accounts within the accounting system to track the expense/liability. A Cash Account was made with the December 31, 2015 expense of \$15,690.00; the corresponding liability was set up. The salaries/benefits expense entry was also made. Note: the Cash Account is only within the accounting system; no separate bank account was opened.

**ONE WATERSHED, ONE PLAN UPDATE.** Netzke reported that the committees continue to meet and make progress. The Planning Work Group and Technical Committee met on January 26 to work on the Measurable Goals, Implementation Plan, and model ordinances. The monitoring section has been drafted and was provided to the PWG to review. The Policy Committee will meet on February 10. The Planning Work Group and Technical Committee will meet on February 24 to review more of the draft Plan.

**AREA II ENGINEER'S REPORT:** Netzke reviewed the January Engineer's Report.

**DISSOLUTION OF AREA II'S CORPORATE STATUS.** Netzke reported on her meeting with Bassford Remele and MCIT in Minneapolis on January 5<sup>th</sup>. Bassford Remele submitted a list of items to dissolve the corporate status as well as some decisions for the Board to make today. Review of the January 29, 2016 letter and discussion followed. Motion by Sherlin, seconded by Johnson, to contact the creditors directly and not publish the notice in the paper. Motion carried unanimously. Motion by Sherlin, seconded by Holman, for Area II MN River Basin Projects, Inc. to dissolve the corporate status, yet remain as a joint powers organization and for the member counties to support this transformation through the prepared resolutions. Motion carried unanimously. Motion by Moline, seconded by Walling, to authorize Bassford Remele to proceed with dissolution and to draft the necessary documents. Motion carried unanimously.

## **OTHER ANNOUNCEMENTS.**

**Murray SWCD** – Commissioner Moline reported that Howard Konkol, Murray SWCD Manager, has resigned to accept the new position of the Murray County Ditch Inspector.

**PM Windom** – The beef packing plant was closed last fall. It has just been made public information that Glen Taylor, owner of the Timberwolves and originally from Comfrey, has purchased the plant and intends to turn it into a pork facility named "Prime Pork". The plant will process 4,000 head of hogs per day.

**ADJOURNMENT.** RCRCA Chair Holmen and Area II Chair Johnson adjourned the meeting at 10:21 AM.

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**UPCOMING MEETINGS:**

March Board Meeting	Thursday, March 3, 2016	BWSR Conference Room – Marshall, MN – 9:00 AM.
April Board Meeting	Thursday, April 7, 2016	Redwood Government Center, Redwood Falls, MN – 9:00 AM
May Board Meeting	Thursday, May 5, 2016	BWSR Conference Room – Marshall, MN – 9:00 AM.

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Norman Holmen, RCRCA Chairman

Date